

## Confidential

EXPRESSION OF INTEREST: TRAINING OPPORTUNITY

# exeter phoenix

### Guidance Notes

To enable our equal opportunities procedures to operate efficiently, you are requested to submit your details on the form provided.

PERSONAL DETAILS				
Surname		Address		
First Names				
Date of Birth				
Mobile Number				
Daytime Tel No (inc STD code)				
Email address				
		Postcode		
RELEVANT EMPLOYMENT HISTORY/EXPERIENCE (Previous position(s) starting with most recent)				
Name of Employer	Job Title	Dates (from/to) (Month/Year)	Salary	Reason for leaving

**EDUCATION AND QUALIFICATIONS**  
 (Secondary School/College/University, inc any current studies)

Institute	Course/Subject	Dates (from/to)	Full/Part- time	Qualification & Grade

**PROFESSIONAL AND TECHNICAL TRAINING/PROFESSIONAL MEMBERSHIP**

Other relevant training or work related skills (eg short courses, NVQ, languages etc)

Professional Body	Grade of membership and whether by examination	Date

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<b>REFERENCES</b>
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Please give two referees to whom references may be made. One should be related to a teaching or training post.

1) Name  Address  Tel No  Relationship	2) Name  Address  Tel No  Relationship
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May these references be taken without further authority from you if shortlisted?	
1) Yes/No	2) Yes/No

<p>I certify that the information given in this expression of interest is, to my knowledge, true and accurate. Furthermore I understand that the provision of false information will result in the termination of any offer of engagement.</p> <p>Basis of engagement: It is the intent of both parties that the artist will provide the services detailed as a self employed individual and nothing in this agreement will create an employer / employee relationship between the artist and Exeter Phoenix.</p> <p>I understand that all trainers/workshop leaders are required to have their own Public Liability Insurance.</p> <p>Signature of applicant: _____ Date: _____</p>
<p>Please email this Expression of Interest form to:- <a href="mailto:digital@exeterphoenix.org.uk">digital@exeterphoenix.org.uk</a></p>

## EXPRESSION OF INTEREST: DETAILS

Why are you interested in delivering training opportunities at Exeter Phoenix?

What specific personal qualities will you bring to the post?

Describe one (or more) ideas that you have for course (s) that you would propose to run at Exeter Phoenix. For each, please specify the target audience that you believe would benefit from the course and how it would fit with the current programme and ethos of Exeter Phoenix Digital.

**EXPRESSION OF INTEREST: DETAILS (continued)**

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